



## **New Chapter Application**

Thank you for your interest in starting a new AUVSI Chapter. Before you begin the application, first contact Scott Shtofman, Director, Government Affairs, [sshtofman@auvsi.org](mailto:sshtofman@auvsi.org), to be sure there is not an AUVSI Chapter already formed in your area. Once confirmed there is no other Chapter in your area, please provide the information below.

To form a new Chapter, you must have the following:

- Complete Application, including all questions answered
- Thirty (30) petitioning members
  - Four (4) must be from AUVSI Organizational Members
  - Exceptions will be considered on a case-by-case basis
- USD \$1000 total from at least four (4) AUVSI Organizational Member supporters, for the Chapter bank account
- First Year Plan
- Business Plan
- Signatures from Chapter Officers
- Chapter Bylaws
- Signed Affiliation Agreement
- Letter of support from local government entity, such as
  - Governor
  - Local Chamber of Commerce
  - City Council
  - State Delegate
  - Other similar office

**Please include these items with your application submission. Your application will not be complete without all the items above included.**

Name of Proposed Chapter:

---

Chapter President:

---

Company:

---

Full Address:

---

Email:

---

Geographic Scope of Chapter:

---

Number of Prospective Chapter Members:

---

Key meeting locations:

---

Additional Chapter Officers:

- Vice President: \_\_\_\_\_

Company: \_\_\_\_\_

- Secretary: \_\_\_\_\_

Company: \_\_\_\_\_

- Treasurer: \_\_\_\_\_

Company: \_\_\_\_\_

**Petitioners:****NAME****COMPANY**

1. (Organizational Member)		
2. (Organizational Member)		
3. (Organizational Member)		
4. (Organizational Member)		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		

22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		

Why you are forming the Chapter?

---



---



---



---



---

What services will it provide?

---



---



---



---



---

Who will benefit from the Chapter?

---

---

---

---

---

How do you intend to grow the Chapter? Demonstrate there is enough unmanned systems and robotics activity in the local area to provide growth potential.

---

---

---

---

---

Outline the leadership resources and your succession plan for future leaders over the next five years.

---

---

---

---

---

---

---

---

Which organizations can logistically support the Chapter start up (i.e. meeting space, sponsorship, etc.)?

---

---

---

Financial commitments of sponsorship or support from four or more Organizational AUVSI members in the area, totaling at least \$1000.00, have come from:

1.

---

2.

---

3.

---

4.

---

### **First Year Program**

Frequency of meetings:

---

Special Events:

---

Committees:

---

---

---

---

## **Business Plan**

Fiscal Period:

List potential revenue sources and amounts: estimated total revenue:

List potential expense items and amounts: estimated total expenses:

Projected net revenue from Chapter operations: \$\_\_\_\_\_

Outline your measures of success at the end of your first year of operation.

---

---

Outline your measures of success after three years and beyond.

---

---

---

## **Next Steps**

*If approved, the Chapter understands the following requirements and timeline*

Financial details (to be complete 60 days after Charter)

Bank Name:

---

Bank Address:

---

FEIN:

---

Incorporation (to be complete 180 days after Charter)

State:

---

Renewal period:

---

**Signatures**



*The officers below have read and understand the Chapter Affiliation Agreement, the Chapter Bylaws and the Chapter Policy Guide, and agree to abide by the policies and procedures stated within.*

***We the undersigned understand the formation and success of the Chapter is dependent on volunteerism.***

President:

---

Vice President:

---

Secretary:

---

Treasurer:

---

Date of application submission:

---